

SBC REQUEST FOR EMPLOYEE'S PAYROLL ADVANCE			
EMPLOYEE'S NAME RAMESH URANW		EMPLOYEE NUMBER 8057	DATE 8-Apr-24
DEPARTMENT	LOCATION	DATE OF HIRE	AMOUNT KD 20/-
REASON FOR REQUEST Salary advance for passport renewal		THE FULL AMOUNT WILL BE DEDUCTED ON THE FIRST PAY PERIOD FOLLOWING PAYROLL ADVANCE	
EMPLOYEE'S SIGNATURE <i>[Signature]</i>		APPROVED-ACCOUNTING DEPARTMENT	DATE
APPROVED - DELEGATED AUTHORITY <i>[Signature]</i>	DATE	CASH RECEIVED BY <i>[Signature]</i>	DATE
PROMISSORY NOTE			
ON DEMAND, FOR VALUE RECEIVED, I HEREBY PROMISE TO PAY SBC THE AMOUNT OF <u> KD 20/- </u> NOTICE OF PRESENTMENT FOR PAYMENT, NOTICE OF DISHONOR, NOTICE OF PROTEST, ARE HEREBY WAIVED.			
EMPLOYEE'S SIGNATURE <i>[Signature]</i>			